

MUNICIPAL CORPORATION, CHANDIGARH

DETAIL OF RECRUITMENT OF VARIOUS POSTS IN MUNICIPAL CORPORATION, CHANDIGARH

S.No	Name of Post	Group	Pat Scale / matrix.	Total Number of vacancies	Category wise vacancies	Essential qualification	Age limit	Selection criteria										
1	Station Fire Officer	Group B	Pay scale/Matrix against the said posts are as per the 7th Central Pay Commission to be notified by the Government of Punjab and adopted by the Chandigarh Administration	01	Gen-01	<p>i) Bachelor's degree of Engineering (Fire) from National Fire Service College, Nagpur or any other recognized University/ Institution</p> <p style="text-align: center;">OR</p> <p>ii) Bachelor's degree from a recognized University/ Institution</p> <p>preferably in Science and</p> <p>(a) Passed Station Fire Officer Course from NFSC Nagpur</p> <p style="text-align: center;">OR</p> <p>(b) Passed diploma in Fire Engineering from NFSC Nagpur</p> <p>iii) And 3 years experience on the post of Station Fire Officer in any Government/ Fire Services organization.</p> <p>iv) Should possess the following physical standards:</p> <p>(a) Height 5'-7"</p> <p>(b) Chest: Minimum</p>	<p>i. Unreserved / EWS candidates should not be below 18 years and above 37 years of age as on 01.01.2021.</p> <p>ii. Candidates belonging to Scheduled caste category should not be below 18 years and above 42 years of age as on 01.01.2021</p> <p>iii. Candidates belonging to OBC category should not be below 18 years and above 40 years of age as on 01.01.2021.</p> <p>iv. Candidates belonging to persons with Benchmark Disabilities (PwD) category should not be below 18 years and above 47 years of age as on 01.01.2021.</p> <p>v. Candidate belonging to Ex-Serviceman category shall be allowed to deduct the period of his service in the Armed Forces of the Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the concerned service Rules, by more than 03 years, he shall be deemed to satisfy the condition regarding age limit.</p>	<p>i. Duration 02 Hours for exam containing 100 questions.</p> <p>ii. No. of questions – There will be one paper containing 100 objective type questions with multiple choice.</p> <p>iii. Distribution of question = The detail of written part to be conducted as under:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>General English</td> <td>10 Marks</td> </tr> <tr> <td>General Knowledge</td> <td>20 Marks</td> </tr> <tr> <td>Mental Aptitude</td> <td>20 Marks</td> </tr> <tr> <td>Computer Proficiency</td> <td>10 Marks</td> </tr> <tr> <td>Job related (as per essential qualification)</td> <td>40 Marks</td> </tr> </table> <p>iv. Each question will carry 01 mark</p> <p>v. Negative marking= ¼ marks will be deducted for every wrong answer.</p> <p>vi. Medium of examination = in English Only</p> <p>vii. 10 times of the number vacancies in each category</p>	General English	10 Marks	General Knowledge	20 Marks	Mental Aptitude	20 Marks	Computer Proficiency	10 Marks	Job related (as per essential qualification)	40 Marks
General English	10 Marks																	
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S.No	Name of Post	Group	Pat Scale / matrix.	Total Number of vacancies	Category wise vacancies	Essential qualification	Age limit	Selection criteria				
						<p>unexpanded 33 ½ Minimum after expansion 35 ½. (c) Should not have colour blindness and night blindness.</p> <p>Physical Standard:</p> <p>i) Running a distance of 100 yards with a weight of 60 Kg. in one minute. ii) High Jump 4' Long jump 12' iii) Climbing a rope to a height of 8 feet from shoulder level of the candidate without the support of feet/ legs.</p> <p>Fitness</p>	<p>vi. Relaxation upto 40 years only for employees of the Municipal Corporation, Chandigarh. typist).</p> <p>vii. For the persons working on contract basis against sanctioned posts in the various department of Municipal Corporation, Chandigarh will be given age relaxation equal to the period rounded to nearby months they worked in Municipal Corporation, Chandigarh provided the such contractual employees shall attached experience certificate in the format.</p>	<p>shall be shortlisted for physical test for the post of Station Fire Officer.</p> <p>➤ The physical test shall be qualifying in nature.</p> <p>viii. The examination centre will be Chandigarh only.</p> <p>ix. Cut off marks for each category in each post will be 25% (i.e. minimum passing marks is 25% of the total marks).</p>				
2	Fireman	Group-C	Pay scale/Matrix against the said posts are as per the 7th Central Pay Commission to be notified by the Government of Punjab and adopted by the Chandigarh Administration	81	Gen- 31 SC- 07 OBC-14 ESM-21 (Gen-11 SC-04 OBC-06) EWS-08	<p>10+2 pass from a recognized board/ institution, able bodied persons between 18 years to 37 years who are fit to undergo rigorous duties of fire and emergency services.</p> <p>Physique: (a) Height 5' 7" (b) Chest- Minimum unexpanded 33 ½" maximum after expansion 35 ½"</p>	<p>Unreserved / EWS candidates should not be below 18 years and above 37 years of age as on 01.01.2021.</p> <p>ii. Candidates belonging to Scheduled caste category should not be below 18 years and above 42 years of age as on 01.01.2021</p> <p>iii. Candidates belonging to OBC category should not be below 18 years and above 40 years of age as on 01.01.2021.</p> <p>iv. Candidates belonging to persons with Benchmark Disabilities (PwD) category should not be below 18</p>	<p>i. Duration 02 Hours for exam containing 100 questions.</p> <p>ii. No. of questions – There will be one paper containing 100 objective type questions with multiple choice.</p> <p>iii. Distribution of question = The detail of written part to be conducted as under:-</p> <table border="1" data-bbox="2118 1344 2529 1442"> <tr> <td>General English</td> <td>20 Marks</td> </tr> <tr> <td>General Knowledge</td> <td>20 Marks</td> </tr> </table>	General English	20 Marks	General Knowledge	20 Marks
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						<p>(c) Sight 6/6 both eyes without glasses.</p> <p>(d) Should not have colour blindness and night blindness.</p> <p>Physical Fitness Standard:-</p> <p>(i) Running a distance of 100 yards with a weight of 60 Kg. in one minute.</p> <p>ii) High Jump 4' Long Jump 12'</p> <p>iii) Climbing a rope to a height of 8 feet from shoulder level of the candidate without the support of feet/ legs.</p>	<p>years and above 47 years of age as on 01.01.2021.</p> <p>v. Candidate belonging to Ex-Serviceman category shall be allowed to deduct the period of his service in the Armed Forces of the Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the concerned service Rules, by more than 03 years, he shall be deemed to satisfy the condition regarding age limit.</p> <p>vi. Relaxation upto 40 years only for employees of the Municipal Corporation, Chandigarh. typist).</p> <p>vii. For the persons working on contract basis against sanctioned posts in the various department of Municipal Corporation, Chandigarh will be given age relaxation equal to the period rounded to nearby months they worked in Municipal Corporation, Chandigarh provided the such contractual employees shall attached experience certificate in the format.</p>	<table border="1"> <tr> <td>Mental Aptitude</td> <td>20 Marks</td> </tr> <tr> <td>Computer Proficiency</td> <td>10 Marks</td> </tr> <tr> <td>Job related (as per essential qualification)</td> <td>30 Marks</td> </tr> </table> <p>iv. Each question will carry 01 mark</p> <p>v. Negative marking= ¼ marks will be deducted for every wrong answer.</p> <p>vi. Medium of examination = Bilingual (i.e both in English & Hindi).</p> <p>vii. 10 times of the number vacancies in each category shall be shortlisted for physical test for the post of Fireman.</p> <p>➤ The physical test shall be qualifying in nature.</p> <p>viii. The examination centre will be Chandigarh only.</p> <p>ix. Cut off marks for each category in each post will be 25% (i.e. minimum passing marks is 25% of the total marks).</p>	Mental Aptitude	20 Marks	Computer Proficiency	10 Marks	Job related (as per essential qualification)	30 Marks
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3	Driver	Group C	Pay scale/Matrix against the said posts are as per the 7th	04	Ex-Serviceman-04(OBC)	<p>i) Matriculate from a recognized Board/ Institution.</p> <p>ii) Driving License of</p>	<p>Unreserved / EWS candidates should not be below 25 years and above 37 years of age as on 01.01.2021.</p>	<p>i. Duration 02 Hours for exam containing 100 questions.</p> <p>ii. No. of questions – There will be</p>						

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			Central Pay Commission to be notified by the Government of Punjab and adopted by the Chandigarh Administration			<p>Transport vehicle.</p> <p>iii) Five year's experience of driving a Transport vehicle.</p>	<p>ii. Candidates belonging to Scheduled caste category should not be below 25 years and above 42 years of age as on 01.01.2021</p> <p>iii. Candidates belonging to OBC category should not be below 25 years and above 40 years of age as on 01.01.2021.</p> <p>iv. Candidates belonging to persons with Benchmark Disabilities (PwD) category should not be below 25 years and above 47 years of age as on 01.01.2021.</p> <p>v. Candidate belonging to Ex-Serviceman category shall be allowed to deduct the period of his service in the Armed Forces of the Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the concerned service Rules, by more than 03 years, he shall be deemed to satisfy the condition regarding age limit.</p> <p>vi. Relaxation upto 40 years only for employees of the Municipal Corporation, Chandigarh. typist).</p> <p>vii. For the persons working on contract basis against sanctioned posts in the various department of Municipal Corporation, Chandigarh</p>	<p>one paper containing 100 objective type questions with multiple choice.</p> <p>iii. Distribution of question = The detail of written part to be conducted as under:-</p> <table border="1"> <tr> <td>General English</td> <td>10 Marks</td> </tr> <tr> <td>General Knowledge</td> <td>20 Marks</td> </tr> <tr> <td>Mental Aptitude</td> <td>20 Marks</td> </tr> <tr> <td>Job related (as per essential qualification)</td> <td>50 Marks</td> </tr> </table> <p>iv. Each question will carry 01 mark</p> <p>v. Negative marking= ¼ marks will be deducted for every wrong answer.</p> <p>vi. Medium of examination = Bilingual (i.e both in English & Hindi)</p> <p>vii. 03 times of the number vacancies in each category shall be shortlisted for driving test for the post of Driver.</p> <p>➤ The driving test shall be qualifying in nature.</p> <p>viii. The examination centre will be Chandigarh only.</p>	General English	10 Marks	General Knowledge	20 Marks	Mental Aptitude	20 Marks	Job related (as per essential qualification)	50 Marks
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4	SDE(Civil)	Group-A	Pay scale/Matrix against the said posts are as per the 7th Central Pay Commission to be notified by the Government of Punjab and adopted by the Chandigarh Administration	01	General-01	<p>i) Degree in Civil Engineering from a recognized University/ Institute or equivalent. Degree obtained through distance education mode not accepted.</p> <p>ii) To pass the Prescribed Departmental professional exam after joining/ promotion in service.</p>	<p>i. Unreserved / EWS candidates should not be below 18 years and above 37 years of age as on 01.01.2021.</p> <p>ii. Candidates belonging to Scheduled caste category should not be below 18 years and above 42 years of age as on 01.01.2021</p> <p>iii. Candidates belonging to OBC category should not be below 18 years and above 40 years of age as on 01.01.2021.</p> <p>iv. Candidates belonging to persons with Benchmark Disabilities (PwBD) category should not be below 18 years and above 47 years of age as on 01.01.2021.</p> <p>v. Candidate belonging to Ex-Serviceman category shall be allowed to deduct the period of his service in the Armed Forces of the Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the concerned service Rules, by more than 03 years, he shall be deemed to satisfy the condition regarding age limit.</p> <p>vi. Relaxation upto 40 years only for employees of the Municipal Corporation, Chandigarh.</p>	<p>i. Duration 1½ Hour for exam containing 90 questions.</p> <p>ii. No. of questions – There will be one paper containing 90 objective type questions with multiple choice (as interview carries 10 marks for the post of SDE). ➤ 03 times of the number of vacancies shall be shortlisted for interview for the post of Sub Divisional Engineer.</p> <p>iii. Distribution of question = The detail of written part to be conducted as under:-</p> <table border="1" data-bbox="2118 1010 2532 1292"> <tr> <td>General English</td> <td>10 Marks</td> </tr> <tr> <td>General Knowledge</td> <td>10 Marks</td> </tr> <tr> <td>Mental Aptitude</td> <td>10 Marks</td> </tr> <tr> <td>Computer Proficiency</td> <td>10 Marks</td> </tr> <tr> <td>Job Related as per essential qualification.</td> <td>50 Marks</td> </tr> </table> <p>iv. Each question will carry 01 mark</p>	General English	10 Marks	General Knowledge	10 Marks	Mental Aptitude	10 Marks	Computer Proficiency	10 Marks	Job Related as per essential qualification.	50 Marks
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5	SDE (Hort)	Group-A	Pay scale/Matrix against the said posts are as per the 7th Central Pay Commission to be notified by the Government of Punjab and adopted by the Chandigarh Administration	02	General-02	<p>i) M.Sc Degree in Agriculture with specialization in Horticultures of M.Sc Degree in Horticulture (including Floriculture, Olericulture) or M.Sc Degree in Botany with Horticulture as a subject from a recognized University or equivalent Or. B.Sc (Agriculture) or B.Sc (Botany) or B.Sc (Horticulture) with Post Graduate diploma in landscape Architecture, Horticulture from recognized University or equivalent.</p> <p>ii) 3 years experience in Horticulture including ornamental gardening ranging over various fields of Horticulture.</p>	<p>i. Unreserved / EWS candidates should not be below 18 years and above 37 years of age as on 01.01.2021.</p> <p>ii. Candidates belonging to Scheduled caste category should not be below 18 years and above 42 years of age as on 01.01.2021</p> <p>iii. Candidates belonging to OBC category should not be below 18 years and above 40 years of age as on 01.01.2021.</p> <p>iv. Candidates belonging to persons with Benchmark Disabilities (PwBD) category should not be below 18 years and above 47 years of age as on 01.01.2021.</p> <p>v. Candidate belonging to Ex-Serviceman category shall be allowed to deduct the period of his service in the Armed Forces of the Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the concerned service</p>	<p>i. Duration 1½ Hour for exam containing 90 questions.</p> <p>ii. No. of questions – There will be one paper containing 90 objective type questions with multiple choice (as interview carries 10 marks for the post of SDE). ➤ 03 times of the number of vacancies shall be shortlisted for interview for the post of Sub Divisional Engineer.</p> <p>iii. Distribution of question = The detail of written part to be conducted as under:-</p> <table border="1" data-bbox="2118 1166 2532 1448"> <tr> <td>General English</td> <td>10 Marks</td> </tr> <tr> <td>General Knowledge</td> <td>10 Marks</td> </tr> <tr> <td>Mental Aptitude</td> <td>10 Marks</td> </tr> <tr> <td>Computer Proficiency</td> <td>10 Marks</td> </tr> <tr> <td>Job Related as per essential qualification.</td> <td>50 Marks</td> </tr> </table>	General English	10 Marks	General Knowledge	10 Marks	Mental Aptitude	10 Marks	Computer Proficiency	10 Marks	Job Related as per essential qualification.	50 Marks
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6	Accountant	Group-B	Pay scale/Matrix against the said posts are as per the 7th Central Pay Commission to be notified by the Government of Punjab and adopted by the Chandigarh Administration	02	General-01 OBC-01	<p>(i) B. com from a recognized University</p> <p>(ii) One Year Tally Certificate essentially required.</p> <p>(iii) Intermediate C.A./ICWA./CS will be preferred</p>	<p>i. Unreserved / EWS candidates should not be below 18 years and above 37 years of age as on 01.01.2021.</p> <p>ii. Candidates belonging to Scheduled caste category should not be below 18 years and above 42 years of age as on 01.01.2021</p> <p>iii. Candidates belonging to OBC category should not be below 18 years and above 40 years of age as on 01.01.2021.</p> <p>iv. Candidates belonging to persons with Benchmark Disabilities (PwBD) category should not be below 18 years and above 47 years of age as on 01.01.2021.</p> <p>v. Candidate belonging to Ex-Serviceman category shall be allowed to deduct the period of his</p>	<p>i. Duration- 02 Hours for exam containing 100 questions.</p> <p>ii. No. of questions – There will be one paper containing 100 objective type questions with multiple choice.</p> <p>iii. Distribution of question = The detail of written part to be conducted as under:-</p> <table border="1"> <tr> <td>General English</td> <td>10 Marks</td> </tr> <tr> <td>General Knowledge</td> <td>15 Marks</td> </tr> <tr> <td>Mental Aptitude</td> <td>15 Marks</td> </tr> <tr> <td>Arith. Skill(Matric)</td> <td>10 Marks</td> </tr> </table>	General English	10 Marks	General Knowledge	15 Marks	Mental Aptitude	15 Marks	Arith. Skill(Matric)	10 Marks
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7	Sub Inspector (Enf.)	Group-B	Pay scale/Matrix against the said posts are as per the 7th Central Pay Commission to be notified by the Government of Punjab and adopted by the Chandigarh Administration	06	General-03 OBC-02 ESM-01	<p>(i) Graduate from the recognized University</p> <p>(ii) Law Graduate will be preferred</p>	<p>Unreserved / EWS candidates should not be below 18 years and above 37 years of age as on 01.01.2021.</p> <p>ii. Candidates belonging to Scheduled caste category should not be below 18 years and above 42 years of age as on 01.01.2021</p> <p>iii. Candidates belonging to OBC category should not be below 18 years and above 40 years of age as on 01.01.2021.</p> <p>iv. Candidates belonging to persons with Benchmark Disabilities (PwBD)</p>	<p>i. Duration- 02 Hours for exam containing 100 questions.</p> <p>ii. No. of questions – There will be one paper containing 100 objective type questions with multiple choice.</p> <p>iii Distribution of question = The detail of written part to be conducted as under:-</p> <table border="1"> <tr> <td>General English</td> <td>20 Marks</td> </tr> </table>	General English	20 Marks		
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8	Jr. Engineer (Civil)	Group-B	Pay scale/Matrix against the said posts are as per the 7th Central Pay Commission to be notified by	04	General-02 ESM-02	Diploma in civil Engineering from a recognized University/ Institute or equivalent.	<p>i. Unreserved / EWS candidates should not be below 18 years and above 37 years of age as on 01.01.2021.</p> <p>ii. Candidates belonging to Scheduled caste category should not be below 18 years and above 42 years of age as on 01.01.2021</p>	<p>i. Duration- 02 Hours for exam containing 100 questions.</p> <p>ii. No. of questions – There will be one paper containing 100 objective type questions with multiple choice.</p>										

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9	Jr. Engineer (Horticulture)	Group B	Pay scale/Matrix against the said	02	General- 02	B.Sc degree in Agriculture with Horticulture as a special subject 03 years	i. Unreserved / EWS candidates should not be below 18 years and above 37 years of age as on	i. Duration- 02 Hours for exam containing 100 questions.										

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			posts are as per the 7th Central Pay Commission to be notified by the Government of Punjab and adopted by the Chandigarh Administration			course after 10+2 of recognized University/ Institute or equivalent.	01.01.2021. ii. Candidates belonging to Scheduled caste category should not be below 18 years and above 42 years of age as on 01.01.2021 iii. Candidates belonging to OBC category should not be below 18 years and above 40 years of age as on 01.01.2021. iv. Candidates belonging to persons with Benchmark Disabilities (PwBD) category should not be below 18 years and above 47 years of age as on 01.01.2021. v. Candidate belonging to Ex-Serviceman category shall be allowed to deduct the period of his service in the Armed Forces of the Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the concerned service Rules, by more than 03 years, he shall be deemed to satisfy the condition regarding age limit. vi. Relaxation upto 40 years only for employees of the Municipal Corporation, Chandigarh. vii. For the persons working on contract basis against sanctioned posts in the various department of Municipal Corporation, Chandigarh will be given age relaxation equal to the period rounded to nearby months they worked in Municipal Corporation, Chandigarh provided the such contractual employees shall attached experience certificate	<p>ii. No. of questions – There will be one paper containing 100 objective type questions with multiple choice.</p> <p>iii Distribution of question = The detail of written part to be conducted as under:-</p> <table border="1"> <tr> <td>General English</td> <td>10 Marks</td> </tr> <tr> <td>General Knowledge</td> <td>15 Marks</td> </tr> <tr> <td>Mental Aptitude</td> <td>15 Marks</td> </tr> <tr> <td>Computer Proficiency</td> <td>10 Marks</td> </tr> <tr> <td>Job Related as per essential qualification.</td> <td>50 Marks</td> </tr> </table> <p>iv. Each question will carry 01 mark</p> <p>v. Negative marking= ¼ marks will be deducted for every wrong answer.</p> <p>vi. Medium of examination = English Only</p> <p>vii. The examination centre will be Chandigarh only.</p> <p>viii. Cut off marks for each category in each post will be 25% (i.e. minimum passing marks is 25% of the total marks).</p>	General English	10 Marks	General Knowledge	15 Marks	Mental Aptitude	15 Marks	Computer Proficiency	10 Marks	Job Related as per essential qualification.	50 Marks
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10	Jr. Engineer (Public Health)	Group B	Pay scale/Matrix against the said posts are as per the 7th Central Pay Commission to be notified by the Government of Punjab and adopted by the Chandigarh Administration	05	General-03 OBC-01 EWS(General) -01	i) Diploma in Public Health/Sanitary/Mech./Civil Engineering from a recognized University/Institute or equivalent.	Unreserved / EWS candidates should not be below 18 years and above 37 years of age as on 01.01.2021. ii. Candidates belonging to Scheduled caste category should not be below 18 years and above 42 years of age as on 01.01.2021 iii. Candidates belonging to OBC category should not be below 18 years and above 40 years of age as on 01.01.2021. iv. Candidates belonging to persons with Benchmark Disabilities (PwBD) category should not be below 18 years and above 47 years of age as on 01.01.2021. v. Candidate belonging to Ex-Serviceman category shall be allowed to deduct the period of his service in the Armed Forces of the Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the concerned service Rules, by more than 03 years, he shall be deemed to satisfy the condition regarding age limit. vi. Relaxation upto 40 years only for employees of the Municipal Corporation, Chandigarh. vii. For the persons working on contract basis against sanctioned posts in the various department of Municipal Corporation, Chandigarh will be given age relaxation equal to	<p>i. Duration- 02 Hours for exam containing 100 questions.</p> <p>ii. No. of questions – There will be one paper containing 100 objective type questions with multiple choice.</p> <p>iii. Distribution of question = The detail of written part to be conducted as under:-</p> <table border="1"> <tr> <td>General English</td> <td>10 Marks</td> </tr> <tr> <td>General Knowledge</td> <td>15 Marks</td> </tr> <tr> <td>Mental Aptitude</td> <td>15 Marks</td> </tr> <tr> <td>Computer Proficiency</td> <td>10 Marks</td> </tr> <tr> <td>Job related as per essential qualification</td> <td>50 Marks</td> </tr> </table> <p>iv. Each question will carry 01 mark</p> <p>v. Negative marking= ¼ marks will be deducted for every wrong answer.</p> <p>vi. Medium of examination = English Only</p> <p>vii. The examination centre will be Chandigarh only.</p> <p>viii. Cut off marks for each category in each post will be 25% (i.e.</p>	General English	10 Marks	General Knowledge	15 Marks	Mental Aptitude	15 Marks	Computer Proficiency	10 Marks	Job related as per essential qualification	50 Marks
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							the period rounded to nearby months they worked in Municipal Corporation, Chandigarh provided the such contractual employees shall attached experience certificate in the format	minimum passing marks is 25% of the total marks).										
11	Jr. Engineer (Electrical)	Group B	Pay scale/Matrix against the said posts are as per the 7th Central Pay Commission to be notified by the Government of Punjab and adopted by the Chandigarh Administration	02	General- 02	Diploma in Electrical Engineering from a recognized University/ institute or equivalent	<p>Unreserved / EWS candidates should not be below 18 years and above 37 years of age as on 01.01.2021.</p> <p>ii. Candidates belonging to Scheduled caste category should not be below 18 years and above 42 years of age as on 01.01.2021</p> <p>iii. Candidates belonging to OBC category should not be below 18 years and above 40 years of age as on 01.01.2021.</p> <p>iv. Candidates belonging to persons with Benchmark Disabilities (PwBD) category should not be below 18 years and above 47 years of age as on 01.01.2021.</p> <p>v. Candidate belonging to Ex-Serviceman category shall be allowed to deduct the period of his service in the Armed Forces of the Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the concerned service Rules, by more than 03 years, he shall be deemed to satisfy the condition regarding age limit.</p> <p>vi. Relaxation upto 40 years only for employees of the Municipal Corporation, Chandigarh.</p>	<p>i. Duration- 02 Hours for exam containing 100 questions.</p> <p>ii. No. of questions – There will be one paper containing 100 objective type questions with multiple choice.</p> <p>iii. Distribution of question = The detail of written part to be conducted as under:-</p> <table border="1"> <tr> <td>General English</td> <td>10 Marks</td> </tr> <tr> <td>General Knowledge</td> <td>15 Marks</td> </tr> <tr> <td>Mental Aptitude</td> <td>15 Marks</td> </tr> <tr> <td>Computer Proficiency</td> <td>10 Marks</td> </tr> <tr> <td>Job Related as per essential qualification.</td> <td>50 Marks</td> </tr> </table> <p>iv. Each question will carry 01 mark</p> <p>v. Negative marking= ¼ marks will be deducted for every wrong answer.</p> <p>vi. Medium of examination = English</p>	General English	10 Marks	General Knowledge	15 Marks	Mental Aptitude	15 Marks	Computer Proficiency	10 Marks	Job Related as per essential qualification.	50 Marks
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12	Draftsman	Group-B	Pay scale/Matrix against the said posts are as per the 7th Central Pay Commission to be notified by the Government of Punjab and adopted by the Chandigarh Administration	06	General – 05 & EWS (Gen.)- 01	<p>i) Matric pass of a recognized Board/University or equivalent.</p> <p>ii) ITI Draftsmanship diploma of at least two years duration in the relevant trade to be (indicated at the time of recruitment)</p> <p>iii) 5 years experience in the trade as regular service.</p> <p>iv) Knowledge of operating computer is must.</p>	<p>Unreserved / EWS candidates should not be below 18 years and above 37 years of age as on 01.01.2021.</p> <p>ii. Candidates belonging to Scheduled caste category should not be below 18 years and above 42 years of age as on 01.01.2021</p> <p>iii. Candidates belonging to OBC category should not be below 18 years and above 40 years of age as on 01.01.2021.</p> <p>iv. Candidates belonging to persons with Benchmark Disabilities (PwBD) category should not be below 18 years and above 47 years of age as on 01.01.2021.</p> <p>v. Candidate belonging to Ex-Serviceman category shall be allowed to deduct the period of his service in the Armed Forces of the Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the concerned service Rules, by more than 03 years, he shall be deemed to satisfy the</p>	<p>i. Duration- 02 Hours for exam containing 100 questions.</p> <p>ii. No. of questions – There will be one paper containing 100 objective type questions with multiple choice.</p> <p>iii. Distribution of question = The detail of written part to be conducted as under:-</p> <table border="1" data-bbox="2118 1040 2529 1321"> <tr> <td>General English</td> <td>10 Marks</td> </tr> <tr> <td>General Knowledge</td> <td>15 Marks</td> </tr> <tr> <td>Mental Aptitude</td> <td>15 Marks</td> </tr> <tr> <td>Computer Proficiency</td> <td>10 Marks</td> </tr> <tr> <td>Job Related as per essential qualification.</td> <td>50 Marks</td> </tr> </table> <p>iv. Each question will carry 01 mark</p>	General English	10 Marks	General Knowledge	15 Marks	Mental Aptitude	15 Marks	Computer Proficiency	10 Marks	Job Related as per essential qualification.	50 Marks
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13	Clerk	Group-C	<p>Minimum pay admissible - Rs. 19900/- (level 2)</p> <p>(As per Chandigarh Administration Notification No.34/129-IH(11)-2021/237 dated 06.01.2021).</p>	41	<p>General-06</p> <p>SC-11</p> <p>OBC-11</p> <p>PWD-01 (VH)</p> <p>EWS (Gen.)-03</p> <p>ESM:-09</p> <p>(Gen-02 SC-03 & OBC-04)</p>	<p>Bachelor's Degree from a recognized University/ institution and proficiency in operation of computer (Word processing and spread sheets) and a speed of 35 word per minutes in English typewriting</p>	<p>Unreserved / EWS candidates should not be below 18 years and above 37 years of age as on 01.01.2021.</p> <p>ii. Candidates belonging to Scheduled caste category should not be below 18 years and above 42 years of age as on 01.01.2021</p> <p>iii. Candidates belonging to OBC category should not be below 18 years and above 40 years of age as on 01.01.2021.</p> <p>iv. Candidates belonging to persons with Benchmark Disabilities (PwBD) category should not be below 18 years and above 47 years of age as on 01.01.2021.</p> <p>v. Candidate belonging to Ex-Serviceman category shall be allowed to deduct the period of his service in the Armed Forces of the Union from his actual age and if the resultant age does not exceed the</p>	<p>i. Duration- 02 Hours for exam containing 100 questions.</p> <p>ii. No. of questions – There will be one paper containing 100 objective type questions with multiple choice.</p> <p>iii Distribution of question = The detail of written part to be conducted as under:-</p> <table border="1"> <tr> <td>General English</td> <td>20 Marks</td> </tr> <tr> <td>G.K/Gen. awareness</td> <td>20 Marks</td> </tr> <tr> <td>Mental Aptitude</td> <td>20 Marks</td> </tr> <tr> <td>Computer Proficiency</td> <td>20 Marks</td> </tr> </table>	General English	20 Marks	G.K/Gen. awareness	20 Marks	Mental Aptitude	20 Marks	Computer Proficiency	20 Marks
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14	Steno-typist	Group-C	<p>Minimum pay admissible - Rs. 21700/- (level 3)</p> <p>(As per Chandigarh Administration Notification No.34/129-IH(11)-</p>	05	General-02 SC-01 OBC-01 ESM-01	<p>Bachelor's degree from a recognized University/ Institution and proficiency in operation of Computer (Word processing and spread sheets) and a speed of 80 words per minute in Stenography (English) and speed of 20 words per minute in transcribing the same. No candidate shall</p>	Unreserved / EWS candidates should not be below 18 years and above 37 years of age as on 01.01.2021. ii. Candidates belonging to Scheduled caste category should not be below 18 years and above 42 years of age as on 01.01.2021 iii. Candidates belonging to OBC category should not be below 18 years and above 40 years of age as	<p>i. Duration- 02 Hours for exam containing 100 questions.</p> <p>ii. No. of questions – There will be one paper containing 100 objective type questions with multiple choice.</p> <p>iii Distribution of question = The</p>		

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			2021/237 dated 06.01.2021)			be considered to have qualified the test, if he/ she commits more than 8% mistakes.	<p>on 01.01.2021.</p> <p>iv. Candidates belonging to persons with Benchmark Disabilities (PwBD) category should not be below 18 years and above 47 years of age as on 01.01.2021.</p> <p>v. Candidate belonging to Ex-Serviceman category shall be allowed to deduct the period of his service in the Armed Forces of the Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the concerned service Rules, by more than 03 years, he shall be deemed to satisfy the condition regarding age limit.</p> <p>vi. Relaxation upto 40 years only for employees of the Municipal Corporation, Chandigarh.</p> <p>vii. For the persons working on contract basis against sanctioned posts in the various department of Municipal Corporation, Chandigarh will be given age relaxation equal to the period rounded to nearby months they worked in Municipal Corporation, Chandigarh provided the such contractual employees shall attached experience certificate in the format</p>	<p>detail of written part to be conducted as under:-</p> <table border="1"> <tr> <td>General English</td> <td>20 Marks</td> </tr> <tr> <td>G.K/Gen. awareness</td> <td>20 Marks</td> </tr> <tr> <td>Mental Aptitude</td> <td>20 Marks</td> </tr> <tr> <td>Computer Proficiency</td> <td>20 Marks</td> </tr> <tr> <td>Maths (Matric Level)</td> <td>20 Marks</td> </tr> </table> <p>iv. Each question will carry 01 mark</p> <p>v. Negative marking= ¼ marks will be deducted for every wrong answer.</p> <p>vi Medium of examination = English Only</p> <p>vii. 10 times of the number vacancies in each category shall be shortlisted for computer type test/ stenography test for the post of Steno-typist.</p> <p>viii. The typing test/ stenography test shall be qualifying in nature for the post of Steno-typist.</p> <p>ix. The examination centre will be Chandigarh only.</p> <p>x. Cut off marks for each category in each post will be 25% (i.e. minimum passing marks is 25% of the total marks).</p>	General English	20 Marks	G.K/Gen. awareness	20 Marks	Mental Aptitude	20 Marks	Computer Proficiency	20 Marks	Maths (Matric Level)	20 Marks
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15	Data Entry Operator	Group-C	Pay scale/Matrix against the said	02	General-02	(i) Graduate from the recognized Institution (ii) Data Entry Course of	Unreserved / EWS candidates should not be below 18 years and above 37 years of age as on	i. Duration- 02 Hours for exam containing 100 questions.										

S.No	Name of Post	Group	Pat Scale / matrix.	Total Number of vacancies	Category wise vacancies	Essential qualification	Age limit	Selection criteria										
			posts are as per the 7th Central Pay Commission to be notified by the Government of Punjab and adopted by the Chandigarh Administration			<p>one year from a recognized institution having one year experience as Data Entry Operator</p> <p>(iii) Should possess a speed of not less than 8000 keys depressions per hour for data entry work</p>	<p>01.01.2021.</p> <p>ii. Candidates belonging to Scheduled caste category should not be below 18 years and above 42 years of age as on 01.01.2021</p> <p>iii. Candidates belonging to OBC category should not be below 18 years and above 40 years of age as on 01.01.2021.</p> <p>iv. Candidates belonging to persons with Benchmark Disabilities (PwBD) category should not be below 18 years and above 47 years of age as on 01.01.2021.</p> <p>v. Candidate belonging to Ex-Serviceman category shall be allowed to deduct the period of his service in the Armed Forces of the Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the concerned service Rules, by more than 03 years, he shall be deemed to satisfy the condition regarding age limit.</p> <p>vi. Relaxation upto 40 years only for employees of the Municipal Corporation, Chandigarh.</p> <p>vii. For the persons working on contract basis against sanctioned posts in the various department of Municipal Corporation, Chandigarh will be given age relaxation equal to the period rounded to nearby months they worked in Municipal Corporation, Chandigarh provided the such contractual employees shall attached experience certificate</p>	<p>ii. No. of questions – There will be one paper containing 100 objective type questions with multiple choice.</p> <p>iii Distribution of question = The detail of written part to be conducted as under:-</p> <table border="1"> <tr> <td>General English</td> <td>20 Marks</td> </tr> <tr> <td>G.K/Gen. awareness</td> <td>20 Marks</td> </tr> <tr> <td>Mental Aptitude</td> <td>20 Marks</td> </tr> <tr> <td>Computer Proficiency</td> <td>20 Marks</td> </tr> <tr> <td>Maths (Matric Level)</td> <td>20 Marks</td> </tr> </table> <p>iv. Each question will carry 01 mark</p> <p>v. Negative marking= $\frac{1}{4}$ marks will be deducted for every wrong answer.</p> <p>vi Medium of examination = English Only</p> <p>vii. 10 times of the number vacancies in each category shall be shortlisted for computer type test for the post of Data Entry Operator.</p> <p>viii. The computer type test shall be qualifying in nature for the post of Data Entry Operator.</p> <p>ix. The examination centre will be Chandigarh only.</p>	General English	20 Marks	G.K/Gen. awareness	20 Marks	Mental Aptitude	20 Marks	Computer Proficiency	20 Marks	Maths (Matric Level)	20 Marks
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16	Patwari	Group-C	Pay scale/Matrix against the said posts are as per the 7th Central Pay Commission to be notified by the Government of Punjab and adopted by the Chandigarh Administration	01	General-01	<p>i) Matriculation of a recognized University or its equivalent or 10+2 pass.</p> <p>ii) Patwar examination from a recognized institution.</p> <p>iii) Preference to candidates with experience in revenue work.</p>	<p>Unreserved / EWS candidates should not be below 18 years and above 37 years of age as on 01.01.2021.</p> <p>ii. Candidates belonging to Scheduled caste category should not be below 18 years and above 42 years of age as on 01.01.2021</p> <p>iii. Candidates belonging to OBC category should not be below 18 years and above 40 years of age as on 01.01.2021.</p> <p>iv. Candidates belonging to persons with Benchmark Disabilities (PwBD) category should not be below 18 years and above 47 years of age as on 01.01.2021.</p> <p>v. Candidate belonging to Ex-Serviceman category shall be allowed to deduct the period of his service in the Armed Forces of the Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the concerned service Rules, by more than 03 years, he shall be deemed to satisfy the condition regarding age limit.</p> <p>vi. Relaxation upto 40 years only for employees of the Municipal Corporation, Chandigarh.</p> <p>vii. For the persons working on</p>	<p>i. Duration- 02 Hours for exam containing 100 questions.</p> <p>ii. No. of questions – There will be one paper containing 100 objective type questions with multiple choice.</p> <p>iii Distribution of question = The detail of written part to be conducted as under:-</p> <table border="1" data-bbox="2118 857 2529 1206"> <tbody> <tr> <td>General English</td> <td>10 Marks</td> </tr> <tr> <td>General Knowledge</td> <td>20 Marks</td> </tr> <tr> <td>Mental Aptitude</td> <td>20 Marks</td> </tr> <tr> <td colspan="2">Arithmetic skills:-</td> </tr> <tr> <td>1) Mensuration</td> <td>15 Marks</td> </tr> <tr> <td>2) Accounts</td> <td>10 Marks</td> </tr> <tr> <td>Computer Proficiency</td> <td>15 Marks</td> </tr> <tr> <td>Agriculture</td> <td>10 Marks</td> </tr> </tbody> </table> <p>iv. Each question will carry 01 mark</p> <p>v. Negative marking= ¼ marks will be deducted for every wrong answer.</p>	General English	10 Marks	General Knowledge	20 Marks	Mental Aptitude	20 Marks	Arithmetic skills:-		1) Mensuration	15 Marks	2) Accounts	10 Marks	Computer Proficiency	15 Marks	Agriculture	10 Marks
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17	Horticulture Supervisor	Group C	Pay scale/Matrix against the said posts are as per the 7th Central Pay Commission to be notified by the Government of Punjab and adopted by the Chandigarh Administration	02	General-01 OBC- 01	Matric/Higher Secondary with certificate of Gardening Trg. of one year duration from recognized institute with 2 years exp. as regular service in landscaping and Hort. Work in supervisory capacity.	Unreserved / EWS candidates should not be below 18 years and above 37 years of age as on 01.01.2021. ii. Candidates belonging to Scheduled caste category should not be below 18 years and above 42 years of age as on 01.01.2021 iii. Candidates belonging to OBC category should not be below 18 years and above 40 years of age as on 01.01.2021. iv. Candidates belonging to persons with Benchmark Disabilities (PwBD) category should not be below 18 years and above 47 years of age as on 01.01.2021. v. Candidate belonging to Ex-Serviceman category shall be allowed to deduct the period of his service in the Armed Forces of the Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the concerned service Rules, by more than 03 years, he shall be deemed to satisfy the condition regarding age limit.	i. Duration- 02 Hours for exam containing 100 questions. ii. No. of questions – There will be one paper containing 100 objective type questions with multiple choice. iii. Distribution of question = The detail of written part to be conducted as under:- <table border="1" data-bbox="2118 1010 2532 1295"> <tr> <td>General English</td> <td>10 Marks</td> </tr> <tr> <td>General Knowledge</td> <td>20 Marks</td> </tr> <tr> <td>Mental Ability</td> <td>20 Marks</td> </tr> <tr> <td>Computer Proficiency</td> <td>10 Marks</td> </tr> <tr> <td>Job related as per essential qualification.</td> <td>40 Marks</td> </tr> </table> iv. Each question will carry 01 mark v. Negative marking = ¼ marks	General English	10 Marks	General Knowledge	20 Marks	Mental Ability	20 Marks	Computer Proficiency	10 Marks	Job related as per essential qualification.	40 Marks
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							vi. Relaxation upto 40 years only for employees of the Municipal Corporation, Chandigarh. vii. For the persons working on contract basis against sanctioned posts in the various department of Municipal Corporation, Chandigarh will be given age relaxation equal to the period rounded to nearby months they worked in Municipal Corporation, Chandigarh provided the such contractual employees shall attached experience certificate in the format	will be deducted for every wrong answer. vi. Medium of examination = Bilingual (i.e both in English & Hindi). vii. The examination centre will be Chandigarh only. viii. Cut off marks for each category in each post will be 25% (i.e. minimum passing marks is 25% of the total marks).										
18	Jr. Draftsman	Group C	Pay scale/Matrix against the said posts are as per the 7th Central Pay Commission to be notified by the Government of Punjab and adopted by the Chandigarh Administration	03	Gen-01 SC-01 ESM-01	i) Matric pass of a recognized Board/University or equivalent. ii) ITI Draftsmanship diploma of at least two years duration in the relevant trade to be (indicated at the time of recruitment) iii) 2 years experience in the trade as regular service. iv) Knowledge of operating computer is must.	Unreserved / EWS candidates should not be below 18 years and above 37 years of age as on 01.01.2021. ii. Candidates belonging to Scheduled caste category should not be below 18 years and above 42 years of age as on 01.01.2021 iii. Candidates belonging to OBC category should not be below 18 years and above 40 years of age as on 01.01.2021. iv. Candidates belonging to persons with Benchmark Disabilities (PwBD) category should not be below 18 years and above 47 years of age as on 01.01.2021. v. Candidate belonging to Ex-Serviceman category shall be allowed to deduct the period of his service in the Armed Forces of the Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for	i. Duration- 02 Hours for exam containing 100 questions. ii. No. of questions – There will be one paper containing 100 objective type questions with multiple choice. iii Distribution of question = The detail of written part to be conducted as under:- <table border="1" data-bbox="2118 1166 2532 1448"> <tr> <td>General English</td> <td>10 Marks</td> </tr> <tr> <td>General Knowledge</td> <td>15 Marks</td> </tr> <tr> <td>Mental Aptitude</td> <td>15 Marks</td> </tr> <tr> <td>Computer Proficiency</td> <td>10 Marks</td> </tr> <tr> <td>Job related as per essential qualification</td> <td>50 Marks</td> </tr> </table>	General English	10 Marks	General Knowledge	15 Marks	Mental Aptitude	15 Marks	Computer Proficiency	10 Marks	Job related as per essential qualification	50 Marks
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General Knowledge	15 Marks																	
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S.No	Name of Post	Group	Pat Scale / matrix.	Total Number of vacancies	Category wise vacancies	Essential qualification	Age limit	Selection criteria						
							<p>direct appointment to such a vacancy in the concerned service Rules, by more than 03 years, he shall be deemed to satisfy the condition regarding age limit.</p> <p>vi. Relaxation upto 40 years only for employees of the Municipal Corporation, Chandigarh.</p> <p>vii. For the persons working on contract basis against sanctioned posts in the various department of Municipal Corporation, Chandigarh will be given age relaxation equal to the period rounded to nearby months they worked in Municipal Corporation, Chandigarh provided the such contractual employees shall attached experience certificate in the format</p>	<p>iv. Each question will carry 01 mark</p> <p>v. Negative marking= ¼ marks will be deducted for every wrong answer.</p> <p>vi. Medium of examination = Bilingual (i.e both in English & Hindi).</p> <p>vii. The examination centre will be Chandigarh only.</p> <p>viii. Cut off marks for each category in each post will be 25% (i.e. minimum passing marks is 25% of the total marks).</p>						
19	Computer Programmer	Group B	Pay scale/Matrix against the said posts are as per the 7th Central Pay Commission to be notified by the Government of Punjab and adopted by the Chandigarh Administration	01	Gen-01	<p>i) Master's degree in Computer Science/ Computer Applications/ Information Technology/ Bachelor of Engineering of a recognized University or equivalent.</p> <p>ii) well acquainted with recent/ latest programming softwares and work.</p> <p>iii) Atleast three years working experience in aforesaid field.</p>	<p>Unreserved / EWS candidates should not be below 18 years and above 37 years of age as on 01.01.2021.</p> <p>ii. Candidates belonging to Scheduled caste category should not be below 18 years and above 42 years of age as on 01.01.2021</p> <p>iii. Candidates belonging to OBC category should not be below 18 years and above 40 years of age as on 01.01.2021.</p> <p>iv. Candidates belonging to persons with Benchmark Disabilities (PwBD) category should not be below 18 years and above 47 years of age as on 01.01.2021.</p> <p>v. Candidate belonging to Ex-Serviceman category shall be</p>	<p>i. Duration- 02 Hours for exam containing 100 questions.</p> <p>ii. No. of questions – There will be one paper containing 100 objective type questions with multiple choice.</p> <p>iii. Distribution of question = The detail of written part to be conducted as under:-</p> <table border="1" data-bbox="2118 1317 2529 1442"> <tr> <td>General English</td> <td>10 Marks</td> </tr> <tr> <td>General Knowledge</td> <td>15 Marks</td> </tr> <tr> <td>Mental Aptitude</td> <td>15 Marks</td> </tr> </table>	General English	10 Marks	General Knowledge	15 Marks	Mental Aptitude	15 Marks
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							<p>allowed to deduct the period of his service in the Armed Forces of the Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the concerned service Rules, by more than 03 years, he shall be deemed to satisfy the condition regarding age limit.</p> <p>vi. Relaxation upto 40 years only for employees of the Municipal Corporation, Chandigarh.</p> <p>vii. For the persons working on contract basis against sanctioned posts in the various department of Municipal Corporation, Chandigarh will be given age relaxation equal to the period rounded to nearby months they worked in Municipal Corporation, Chandigarh provided the such contractual employees shall attached experience certificate in the format</p>	<table border="1"> <tr> <td>Job related as per essential qualification</td> <td>60 Marks</td> </tr> </table> <p>iv. Each question will carry 01 mark</p> <p>v. Negative marking= ¼ marks will be deducted for every wrong answer.</p> <p>vi. Medium of examination = English Only</p> <p>vii. The examination centre will be Chandigarh only.</p> <p>viii. Cut off marks for each category in each post will be 25% (i.e. minimum passing marks is 25% of the total marks).</p>	Job related as per essential qualification	60 Marks
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20	Law Officer	Group B	Pay scale/Matrix against the said posts are as per the 7th Central Pay Commission to be notified by the Government of Punjab and adopted by the Chandigarh Administration	01	Gen-01	<p>i) Degree in Law from a recognized University or Institute or equivalent.</p> <p>ii) Three years experience as Advocate or should have held legal assignment involving work for 3 years.</p>	<p>Unreserved / EWS candidates should not be below 18 years and above 37 years of age as on 01.01.2021.</p> <p>ii. Candidates belonging to Scheduled caste category should not be below 18 years and above 42 years of age as on 01.01.2021</p> <p>iii. Candidates belonging to OBC category should not be below 18 years and above 40 years of age as on 01.01.2021.</p> <p>iv. Candidates belonging to persons with Benchmark Disabilities (PwBD)</p>	<p>i. Duration- 02 Hours for exam containing 100 questions.</p> <p>ii. No. of questions – There will be one paper containing 100 objective type questions with multiple choice.</p> <p>iii Distribution of question = The detail of written part to be conducted as under:-</p>		

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Note: That Candidates selected for the above post shall have to pass the mandatory ICT Skill course i.e. Course on Computer Concept (CCC)- 80 hours as prescribed in the instructions dated 25.11.2019 issued by the Chandigarh Administration within one year of their appointment failing which their probation shall not be clear.